EDUCATION ADVISORY BOARD **CITY OF PEMBROKE PINES, FL**

November 26, 2013

The regular meeting of the **EDUCATION ADVISORY BOARD** was called to order by Chairman Babcock at 7:00 P.M., Tuesday, November 26, 2013, at the Southwest Focal Point Senior Center, 301 NW 103 Avenue, Pembroke Pines, Florida.

Present: Chairman Babcock, Vice Chairman Mansfield, Members Davis and Mayer
Absent: Member Martinez, Alternate Members Puco and Jones-Ferguson
Also present: Dr. Libidinsky and Board Secretary Katherine Borgstrom

Secretary called roll and declared a quorum.

PRESENTATION:

John Felser, Curriculum Supervisor, Broward County Schools, Career, Technical, Adult and Community Education (CTACE), gave a comprehensive presentation on the CTACE program of the Broward County School District. He specifically spoke on programs offered through CTACE in the middle schools of the Pembroke Pines and how those schools then feed into the high school programs offered. Mr. Felser answered questions of the board. Board members discussed ways to get more information into the local community, especially for adults, as the CTACE program offers many adult technical learning opportunities also.

APPROVAL OF MINUTES:

On a motion by Vice Chairman Mansfield, seconded by Member Davis, to approve the minutes of the October 22, 2013 meeting as received, the following vote was taken:

AYE: Chairman Babcock, Vice Chairman Mansfield, Members Davis and Mayer.

NAY: None

Motion passed.

EXCUSED ABSENCES:

On a motion by Member Mayer, seconded by Vice Chairman Mansfield, to excuse the absence of Member Martinez, Alternate Members Puco and Jones-Ferguson from this meeting, the following vote was taken:

AYE: Chairman Babcock, Vice Chairman Mansfield, Members Davis and Mayer.

NAY: None

Motion passed.

OLD BUSINESS:

Board members discussed the letter of inquiry to public school guidance counselors in reference to college tuition preparation and information presented by Member Mayer. Board Secretary will send this letter to the principals of high schools within Pembroke Pines and who service Pembroke Pines' residents.

On a motion by Member Davis, seconded by Vice Chairman Mansfield, to send letters school in the City of Pembroke Pines or schools that have students who are residences of Pembroke Pines, requesting the guidance lesson plans for the 2013-2014 school year, the following vote was taken:

AYE: Chairman Babcock, Vice Chairman Mansfield, Members Davis and Mayer.

NAY: None

Motion passed.

Members approved the Certificate of Appreciation presented by Alternate Member Puco, through the board secretary. These will be prepared for those who make presentations at board meetings.

On a motion by Vice Chairman Mansfield, seconded by member Mayer, to approve the format of the Certificate of Appreciation, the following vote was taken:

AYE: Chairman Babcock, Vice Chairman Mansfield, Members Davis and Mayer.

NAY: None

Motion passed.

NEW BUSINESS:

Chairman Babcock requested members be ready to discuss at the December meeting a January date when all interested members could tour the CTACE program at South Plantation, as offered by Mr. Felser in his presentation.

Members were reminded of the December 2013 meeting date on December 17.

ADJOURNMENT:

Chairman Babcock adjourned the meeting.

Respectfully submitted,

Katherine Borgstrom

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Katherine Borgstrom
Board Secretary

AJOURNED: 8:45 P.M.