



**City of Pembroke Pines
Local Business Tax Division
601 City Center Way, 4th Floor
Pembroke Pines, Florida 33025
TEL: 954-450-1062**

"AFFIDAVIT OF ACKNOWLEDGEMENT FOR BUILDING PERMIT"

Business Name: _____ **Business Phone:** _____

Business Address: _____

Business Owner Name: _____

Business Email: _____

Are you planning on renovating this business location?

Please check the appropriate box: YES NO

The following list of renovation work requires a Building permit application to be submitted to the City of Pembroke Pines Building Department. This list consists of but is not limited to:

- 1.) Installation of new or relocated walls, ceilings, windows, doors, soffits, and fixed cabinetry, etc.
- 2.) Any new or relocated electrical wiring and/or installation of electrical equipment, receptacles, lighting, fans, voice/DATA outlets, CCTV, Sound, Fire Alarm, Fire Sprinklers, etc.
- 3.) Any new, relocated or replaced water heaters, sinks, toilets, drinking fountains or general repairs to the sanitary or water supply.
- 4.) Any new, relocated or replaced air conditioning equip., duct work, refrigeration equip., exhaust or fans.
- 5.) Any flooring where the floor elevation may change above the existing entry/exit door thresholds.

Building permits are not required for the following:

- 1.) Painting, wallpaper.
- 2.) Installation or replacement of vinyl, laminate or low-profile tile flooring that does not raise the existing finished floor elevation.

You may contact the Building Dept. at 954.435.6502 if you have any questions pertaining to permits.

To Whom It May Concern,

This affidavit is to acknowledge that I, _____, the above listed business owner, have been informed that a Building permit is required for any renovation work to this business address. I am also aware that additional penalties may incur if renovation work is performed without obtaining a Building permit.

Business Owner's Signature: _____

Date: _____