



Driveway Permit Checklist

Online Submittal - [Click here for instructions on how to submit for an online permit.](#)

Required Permitting Documents and Information:

- [Building Application](#) – Broward County Uniform Permit Application
- [Homeowner's Association Affidavit of Awareness](#) *Must be submitted even if you do not belong to an Association.
- Property survey, signed and sealed
- Signed and sealed drawings
- [Affidavit of Landscape Compliance for Improvements \(Residential Lots\)](#)
- If project is located on a South Broward Drainage District (SBDD) a permit or release must be obtained from [SBDD](#)
- [Sidewalk Replacement and Consent form](#)
- [Concrete in Swale Form, if applicable](#)
- [Property Owner's Acting as Their Own Contractor](#) work performed by homeowner.
- [Notice of Commencement \(NOC\)](#) must be recorded, submitted, and displayed prior to scheduling the first inspection for any non-mechanical project with a job value over \$2,500. *It is preferred, but not required, to submit the NOC in advance to not hold up the first inspection request.*
- Contractors must submit current certificate of insurance for liability and workers compensation, and all applicable licenses.

Required Plan Review

- Building
- Zoning
- Engineering

Revised Oct 1, 2021 - This form is subject to updating and adjustment and may not be all inclusive due to updates in the codes, regulations and ordinance which may trigger additional requirements.