

Addition Permit Checklist (2 Sets of Plans)

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Required Permitting Documents and Information:

- [Building Application](#) – Broward County Uniform Permit Application
- [Electrical Application](#)
- [Mechanical Application](#)
- [Plumbing Application, if applicable](#)
- [Homeowners Association Affidavit of Awareness](#) *Must be submitted even if you do not belong to an Association
- [Affidavit of Landscape Compliance for Improvements \(Residential Lots\)](#)
- Property Survey showing flood zone information and existing FFE, Elevations, and Setbacks
- Elevation certificate
- Signed and sealed drawings
- Soil Density Test Report Geotech Report or soil statement (if applicable)
- Special Inspector Form (if project involves reinforced masonry construction or pilings)
- [Asbestos](#)
- [Approval from Broward County Environmental Protection & Growth Management Department](#)
- Sub Permits required for roofing and all openings
- If project is located on a South Broward Drainage District (SBDD) a permit or release must be obtained from [SBDD](#) Special Inspector Form (for Plan Review)
- [Notice of Commencement \(NOC\)](#) must be recorded, submitted, and displayed prior to scheduling the first inspection for any non-mechanical project with a job value over \$5,000. *It is preferred, but not required, to submit the NOC in advance to not hold up the first inspection request.*

Plan Reviews Required

- Building
- Electrical
- Mechanical
- Plumbing
- Engineering
- Landscaping
- Zoning