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## Residential A/C Change Out Permit Checklist

Online Submittal - [Click here for instructions on how to submit for an online permit.](#)

### Required Permitting Documents and Information:

- [Mechanical Application](#)-Broward County Uniform Permit Application
- [Electrical Application, if applicable](#)
- [A/C Changeout Sheet \(Broward County Uniform Data Form for Residential and Light Commercial Air Conditioning Replacements\)](#)
- Product Rating Sheet
- Tie-down details
- [Property Owner's Acting as Their Own Contractor](#) work performed by homeowner.
- [Notice of Commencement \(NOC\)](#) must be recorded, submitted, and displayed prior to scheduling the first inspection for any mechanical project with a job value over \$7,500. *It is preferred, but not required, to submit the NOC in advance to not hold up the first inspection request.*
- Contractors must submit current certificate of insurance for liability and workers compensation, and all applicable licenses.

### Required Plan Review

- Mechanical
- Electrical, if applicable