



BATTALION CHIEF

DEPARTMENT: FIRE/RESCUE
GRADE 69

CHARACTERISTICS OF THE CLASS:

Under the direction of a Division Chief, is responsible for Incident Command procedures, directing, supervising, and recording the activities of personnel involved in fire suppression, rescue and emergency medical services including hazardous materials incidents. Duties include training, disciplining, and evaluating fire department personnel in the operation and maintenance of fire and rescue equipment and in techniques of firefighting. The incumbent has complete responsibility over all activities of the fire and rescue companies while on an assigned shift and at emergency incidents until relieved by a higher-ranking officer. Work is reviewed through observation and written reports for adherence to established policies and procedures.

EXAMPLES OF ESSENTIAL FUNCTIONS:

1. Responds to emergency alarms with fire companies, functions as Incident Commander and directs activities of fire and rescue crews and their assigned units.
2. Maintains and enforces discipline within the ranks, forwards commendations for exemplary acts by department members.
3. Schedules, assigns work, and delegates authority to department personnel; supervises subordinates in the performance of assignments.
4. Trains subordinates in the use of fire fighting apparatus and vehicles; tests equipment operations for response readiness; inspects Fire Stations within the City for compliance to all established standards.
5. Engages in activities¹ which promote fire safety and fire prevention.
6. Completes and/or reviews fire company incident, emergency medical and inspection reports; maintains department records including those for personnel, disciplinary actions, and performance ratings.
7. Make contributions to the budgeting process.

NOTE: The examples as listed are descriptions of essential functions and are not necessarily all-inclusive. The omission of an essential function of work does not preclude management from assigning duties not listed herein. Assigned duties, which are an essential function of work not listed herein, are permissible if such functions are a logical assignment to the position.

REQUIREMENTS:

A. Training and Experience:

Associate Degree supplemented by eight (8) years of progressively responsible experience in fire service with the City of Pembroke Pines, at least three (3) of which should have been at the next lowest rank. Must have completed a minimum of twenty-one (21) credit hours in Fire Science from an accredited college or university, or equivalent combination of training and experience and be certified as a Firefighter and Fire Instructor Type I, by the State of Florida. Must possess a State of Florida Class E Operator's License.

B. Knowledge, Abilities and Skills:

Knowledge of modern principles, practices, methods and techniques in fire prevention and suppression, personnel administration, and management.

Knowledge of Incident Command system.

Knowledge of the rules and regulations of the Fire Department.

Knowledge of BLS and ALS procedures and protocols to properly supervise EMS personnel.

Knowledge of the proper use of all equipment in the station and on the vehicles.

Knowledge of the street system and geography of the City.

Ability to operate and maintain firefighting/rescue apparatus and equipment.

Ability to establish and maintain effective working relationships with superior's subordinates and the public.

Ability to establish and maintain high morale and productivity among subordinates.

Ability to convey information clearly and concisely, both orally and in writing.

Ability to act quickly and calmly in emergency situations.

Ability to manage personnel in the daily operation of the fire/rescue department.

Ability to understand the purchasing and budgeting process.

C. Physical Requirements: 4

D. Environmental Requirements: 4

E. Sensory Requirements: 2, 3, 5, 6, 7,8, 9