



# City of Pembroke Pines

Building Department - 601 City Center Way  
Pembroke Pines, Florida 33025  
Tel 954-435-6502



## PERMIT RENEWAL / EXTENSION REQUEST 2025 - 2026

### TO BE FILLED OUT BY OWNER OR AUTHORIZED CONTRACTOR ONLY

IF CONTRACTOR IS DIFFERENT FROM THE ORIGINAL, A CHANGE OF CONTRACTOR FORM & NEW BUILDING APP MUST ACCOMPANY THIS FORM.

As per the Florida Building Code 105.3.2.1, 105.3.2.2 and 105.3.2.3 - "permits shall expire and become null and void if work, as defined in paragraph 106.10.3.5, authorized by such permit, is not commenced within 180 days of the permit issuance or if such work when commenced is suspended or abandoned for a period of 90 days." "If the work covered by the permit has not commenced, or has been suspended or abandoned, The Building Official may extend such permit for a period of 90 days from the date of expiration if the work has not commenced, or for a period of 90 days from the date of the last recorded inspection, if written application for such extension is received and approved by the Building Official prior to the date of expiration of the initial permit, and provided that the proposed work complies with all requirements of the code in effect at the time of such renewal.

Please select the option that applies to this request:

- Extension       1<sup>st</sup> Renewal       2<sup>nd</sup> Renewal       3<sup>rd</sup> Renewal

NOTE: 3<sup>rd</sup> Renewal must have been authorized by Building Official Prior.

Permit Number: \_\_\_\_\_ Date: \_\_\_\_\_

Requestor:       Property Owner       Contractor       Other

Job site Address: \_\_\_\_\_

Scope of work: \_\_\_\_\_

Renewal Reason: \_\_\_\_\_

Requestor Name: \_\_\_\_\_ Phone: \_\_\_\_\_

### NOTARY SECTION

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me by means of  
\_\_\_\_ physical presence or \_\_\_\_ online notarization, this:

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by:

\_\_\_\_\_  
(Type / Print Property Owner or Agent Name)

\_\_\_\_\_  
NOTARY'S SIGNATURE as to Owner or Agent's Signature

\_\_\_\_\_  
Notary's Name (Print/Type or Stamp Notary's Name)

Personally Known \_\_\_\_\_ or Produced Identification \_\_\_\_\_

Type of Identification Produced \_\_\_\_\_

\_\_\_\_\_  
Property Owner's/Contractor's Signature

\_\_\_\_\_  
Property Owner's/Contractor's Name (type/Print)

#### BUILDING OFFICIAL - INTERNAL USE ONLY

- Approved       Rejected

\_\_\_\_\_  
Building Official Signature

Clerk Initials: \_\_\_\_\_