



City of Pembroke Pines

Building Department - 601 City Center Way
Pembroke Pines, Florida 33025
Tel 954-435-6502



PERMIT CANCELLATION REQUEST 2025 -2026

Cancellation request may be submitted if no work has taken place. If work has taken place, please submit a Change of Contractor request.

WARNING: If work has taken place and the permit is cancelled, you will be in violation of section 109.4 of the Florida Building Code: Work commencing before permit issuance. It also will be subject to a penalty of 100% of the regular permit fee in addition to the required permit fees.

Printed documents, permit cards, and any document or inspections related to this cancellation will be considered VOID upon approval of this document. Please select the main Discipline that applies to this cancellation

Structural Mechanical Electrical Plumbing

Permit Number: _____ Date: _____

Scope of work: _____

Person requesting cancellation: Property Owner Contractor Other

Contractor Name: _____

Job site Address: _____

Cancellation Reason: _____

Contact Name: _____ Phone: _____

Support documentation: Survey Plans Sketch None

I (We) the undersigned certify that the above information is a true and accurate representation of the Facts, and no work or installation had been done or commenced. I (We) do agree to hold the City of Pembroke Pines, its' agents, and authorized personnel, harmless and relieve them from any responsibility or liability for damages or expenses, including but not limited to attorney's fees or any legal action resulting from the cancellation of this permit or the issuance of a new permit. In addition, I (We) understand that It's the customer's responsibility to notify all interested parties of this cancellation request.

Signature (Permit Holder)

Printed Name (Permit Holder)

Notary acknowledge Section

State of _____

County of _____

Sworn to or affirmed and subscribed before me by means of physical presence or online notarization, this ____ day of _____, 202__, by _____ who is personally known to me or has produced _____ as identification.

My commission expires:

Notary's seal section
Stamp on this area →

Signature of Notary Public