

# 1

## Board of County Commissioners, Broward County, Florida. Broward County Social Division Child Care Program

### Child Enrollment Form

Four (4) Digit Entry Passcode \_\_\_\_\_

Child's Name: \_\_\_\_\_ Date of Enrollment: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Sex: **M or F** D.O.B. \_\_\_\_\_ Birthplace: \_\_\_\_\_ (State) \_\_\_\_\_ Primary Language spoken \_\_\_\_\_

School Grade: 2's, 3's, Pre-K Has your child attended preschool before \_\_\_yes or \_\_\_no

Ethnicity \_\_\_\_\_ Race: \_\_\_Caucasian \_\_\_African American \_\_\_Asian or Other \_\_\_\_\_

<b>Family Information:</b>		Child Lives With _____
Registering Parent _____	Other Parent _____	
Address _____	Address _____	
City _____ Zip Code _____	City _____ Zip Code _____	
Home Phone _____	Home Phone _____	
Employer _____	Employer _____	
Occupation _____	Occupation _____	
Work Phone _____	Work Phone _____	
Cell Phone _____	Cell Phone _____	
Email _____	Email _____	

Parent's Marital Status **S M D or W** Name(s) and Ages of Siblings \_\_\_\_\_

Person permitted to remove child: Registering Parent **YES or NO** Other Parent **YES or NO**

In case of an emergency or illness, other person to be notified and permitted to remove child from the Center:  
**(Must be 18 years of age and show picture I.D. to remove child from the Center)**

Name/ Relationship to child:	Authorized Release/Contact for Registering Parent
Name: _____ / _____	Cell Phone _____
Name: _____ / _____	Cell Phone _____
Name: _____ / _____	Cell Phone _____

**Authorized Release/Contact for Non- Registering Parent**

Name: _____ / _____	Cell Phone _____
Name: _____ / _____	Cell Phone _____
Name: _____ / _____	Cell Phone _____

**The registering parent and the non-registering parent of a child shall be listed on the Child Enrollment Form as persons authorized to pick their child up from school. No parent shall delete or in any way alter the names that have been provided on this form by the other parent. If Parental Rights have been revoked, than a certified copy of such court order must be provided to the school's office.**

\_\_\_\_\_  
Print Registering Parent/Guardian Name

\_\_\_\_\_  
Registering Parent/Guardian Signature

\_\_\_\_\_  
Date

2025- 2026

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## EMERGENCY INFORMATION

Child's Name: \_\_\_\_\_ D.O.B. \_\_\_\_\_

Name of Child's Physician: \_\_\_\_\_ Phone Number \_\_\_\_\_

Physician's Address: \_\_\_\_\_

May the Center call another physician if unable to contact the above? **YES** or **NO**

### Medical History

Measles: YES or NO

Mumps: YES or NO

Chicken Pox: YES or NO

Convulsions: \_\_\_\_\_

Allergies: (food, medicine, etc.) \_\_\_\_\_

\_\_\_\_\_

Any evidence of hearing difficulty? YES or NO Explain: \_\_\_\_\_

Any evidence of visual difficulty? YES or NO Explain: \_\_\_\_\_

Speech Disabilities? YES or NO Explain: \_\_\_\_\_

Hospitalizations? YES or NO Explain: \_\_\_\_\_

Operations? YES or NO Explain: \_\_\_\_\_

Other Illnesses? YES or NO Explain: \_\_\_\_\_

Does your child have any physical challenges or conditions which might affect his/her schooling \_\_\_\_\_

\_\_\_\_\_ Please describe \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Briefly describe your child's likes, dislikes, favorite past times, toys, friends, toilet habits, napping needs, etc. In essence, please include anything that will help us to understand your child and help him/her grow.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## PARENT'S STATEMENT

In making application for my child to attend the City of Pembroke Pines Early Development Center (EDC) Central Campus, I agree to support the moral, education and disciplinary standards of the school.

It is important for home and school to work together in establishing appropriate behavior.

I give permission for my child to take part in all school activities, I will always be told of any field trips in advance, and will sign a permission slip or my child will not be permitted to leave school premises.

I agree to pay any tuition charges

I agree that I will NOT send my child to school sick.

I also understand that this application cannot be considered without the registration fee.

In the event my child becomes ill or injured while under school supervision:

1. If the illness or injury is minor, the parent/guardian will be contacted.
2. If the illness or injury is more serious and/or life threatening, 911 will be called.
3. Parent hereby releases the City of Pembroke Pines Early Development Center (EDC) Central Campus from any liability which might arise from giving such authorization, it being the parent desire to have child furnished medical or surgical services as soon as reasonably possible after illness or injury arises.

Child's Name \_\_\_\_\_

Print Registering Parent/Guardian Name: \_\_\_\_\_

Registering Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## MEDIA RELEASE

From time to time during the year, the media and the graphics department photograph our school, staff and students to visually explain the many and varied types of programs and events which we offer. Those photographs or videotapes may be used in newspapers, on television or in other appropriate publications.

Your signature below indicates your permission for your child to be photographed for such purposes. Please sign and return this form as soon as possible.

Child's Name: \_\_\_\_\_

Print Registering Parent/Guardian Name: \_\_\_\_\_

Registering Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## DISCIPLINE POLICY

The Center will ensure that age appropriate, constructive disciplinary practices shall be used for children in care. Children shall not be subjected to discipline which is severe, humiliating or frightening. Discipline shall not be associated with food, rest or toileting.

Please sign below, detach and return bottom portion to the center supervisor as soon as possible.

I \_\_\_\_\_, have read the Preschool's Discipline Policy and have  
**Registering Parent's Name**  
retained a copy.

Child's Name: \_\_\_\_\_

Print Registering Parent/Guardian Name: \_\_\_\_\_

Registering Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## MEDICAL RELEASE

Dear Parent,

In order to comply with the Broward County Child Care Code, please provide us with the following information: The Center shall have written instructions from parent for the school to follow arranging for immediate treatment for your child in an emergency situation.

Below, you will find the necessary form that will need to be filled out for our records. Please detach and hand in. If you have any questions concerning this matter, please feel free to contact us.

Thank you in advance for your cooperation.

Sincerely,

*Susan L. Cohen*

Susan L. Cohen, MS  
Site Supervisor

1. By my signature below, I give the City of Pembroke Pines Early Development Center (EDC) Central Campus authorization to seek medical treatment for my child if I or any other persons whom I have listed to be notified in case of an emergency cannot be reached.
2. By my signature below, I give any health facility or physician permission to provide medical treatment for my child as deemed necessary in any situation which may arise at the preschool.
3. By my signature below, I will take full responsibility for payment of all medical services which might be rendered due to any emergency situation that may arise at the preschool.

Child's Name: \_\_\_\_\_

Print Registering Parent/Guardian Name: \_\_\_\_\_

Registering Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF PEMBROKE PINES**

**EARLY DEVELOPMENT CENTER (EDC) CENTRAL CAMPUS**

**RELEASE AND WAIVER OF LIABILITY**

Child's Name: \_\_\_\_\_

NOTICE TO THE MINOR CHILD'S NATURAL GUARDIAN

READ THIS FORM COMPLETELY AND CAREFULLY. YOU ARE AGREEING TO LET YOUR MINOR CHILD ENGAGE IN A POTENTIALLY DANGEROUS ACTIVITY. YOU ARE AGREEING THAT, EVEN IF CITY OF PEMBROKE PINES EARLY DEVELOPMENT CENTER CENTRAL CAMPUS USES REASONABLE CARE IN PROVIDING THIS ACTIVITY, THERE IS A CHANCE YOUR CHILD MAY BE SERIOUSLY INJURED OR KILLED BY PARTICIPATING IN THIS ACTIVITY BECAUSE THERE ARE CERTAIN DANGERS INHERENT IN THE ACTIVITY WHICH CANNOT BE AVOIDED OR ELIMINATED. BY SIGNING THIS FORM YOU ARE GIVING UP YOUR CHILD'S RIGHT AND YOUR RIGHT TO RECOVER FROM CITY OF PEMBROKE PINES EARLY DEVELOPMENT CENTER IN A LAWSUIT FOR ANY PERSONAL INJURY, INCLUDING DEATH, TO YOUR CHILD OR ANY PROPERTY DAMAGE THAT RESULTS FROM THE RISKS THAT ARE A NATURAL PART OF THE ACTIVITY. YOU HAVE THE RIGHT TO REFUSE TO SIGN THIS FORM, AND CITY OF PEMBROKE PINES EARLY DEVELOPMENT CENTER CENTRAL CAMPUS HAS THE RIGHT TO REFUSE TO LET YOUR CHILD PARTICIPATE IF YOU DO NOT SIGN THIS FORM.

\_\_\_\_\_  
Print Registering Parent/Legal Guardian Name

\_\_\_\_\_  
Registering Parent/Legal Guardian Signature

\_\_\_\_\_  
Date

# “KNOW YOUR CHILDCARE FACILITY”

Dear Parent/Guardian

Florida child care regulations require your child care provider to verify that you received a copy of “Know Your Child Care Facility” brochure. On the lines below, please write the name of each child you have placed in the care of this provider.

Complete and sign the statement at the bottom.

Child \_\_\_\_\_ Child \_\_\_\_\_

Child \_\_\_\_\_ Child \_\_\_\_\_

I \_\_\_\_\_, have received a copy of the consumer  
Print Registering Parent/Guardian Name

education brochure entitled “Know Your Child Care Facility”.

\_\_\_\_\_  
Registering Parent/Guardian Signature

\_\_\_\_\_  
Date

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## “INFLUENZA VIRUS, THE FLU A GUIDE TO PARENTS”

During the 2009 legislative session, a new law was passed that requires child care facilities, family day care homes and large family child care homes provide parents with information detailing the causes, symptoms, and transmission of the influenza virus (the flu) every year during August and September.

My signature below verifies receipt of the brochure on Influenza Virus, The Flu, A Guide to Parents:

Child's Name: \_\_\_\_\_

Print Registering Parent/Guardian Name: \_\_\_\_\_

Registering Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# THREE TYPES OF LEARNING STYLES

The Visual Learner (learns by watching)

- Prefers books with pictures and illustrations
- May seem to daydream during a lesson or conversation
- Is distracted easily by untidiness or movement
- May forget names, but remembers faces

The Auditory Learner (learns by hearing)

- Enjoys listening but also likes to talk
- May forget faces but remembers names
- Likes talking on the telephone
- Generally likes music and rhythm

The Kinesthetic Learner (learns by doing)

- Has difficulty sitting still for very long
- Likes action books and movies
- Will try almost anything impulsively
- May have a short attention span

## LEARNING STYLE SUMMARY

Child's Name: \_\_\_\_\_

Child's Birth date: \_\_\_\_\_

You may request a Teaching Style, NOT A TEACHER. The style of teaching that you feel best suits your child's needs may not match with a teacher that YOU feel fits this profile. The teachers and I put much thought into classroom placement. Your input is important to us, but please trust that we will place your child with a teacher that we feel best meets his/her needs.

Please describe your child's learning style: \_\_\_\_\_

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Thank you,

*Susan L. Cohen*

Susan L. Cohen, MS  
Site Supervisor

Print Registering Parent/Guardian Name: \_\_\_\_\_

**TO BE COMPLETED FOR NEW STUDENT ONLY**

**NO GUARANTEED ADMISSION  
TO CHARTER SCHOOL**

In making application for my child to attend the City of Pembroke Pines Early Development Center (EDC) Central Campus, I understand that, when it comes time for my child to enter Kindergarten there is no guarantee he/she will automatically be enrolled in the Charter Elementary Schools.

Admission to the Charter Elementary School is done on a random lottery basis, and must be applied for independently of the preschool.

Child's Name: \_\_\_\_\_

Print Registering Parent/Guardian Name: \_\_\_\_\_

Registering Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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**CITY OF PEMBROKE PINES  
EARLY DEVELOPMENT CENTER (EDC)  
CENTRAL CAMPUS**

**I hereby acknowledge receipt and examination of the Parent Manual (Agreement and pages 1-24 [www.ppines.com/centraledc](http://www.ppines.com/centraledc)), and state that I understand and agree to abide by all provisions contained therein. I also understand that rules and regulations are subject to change without prior notice.**

Child's Name: \_\_\_\_\_

Print Registering Parent's Name: \_\_\_\_\_

Registering Parent's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Please sign and return with your registration papers.**

**Thank you!**

Board of Broward County Commissioners, Broward County Florida  
SOCIAL SERVICES DIVISION  
CHILD CARE PROGRAM

Child's Name: \_\_\_\_\_ Date \_\_\_\_\_

ALTERNATE NUTRITION PLAN

Name of Facility: City of Pembroke Pines Early Development Center (EDC) Central Campus

Address: 12200 Sheridan Street, Pembroke Pines, Florida 33026

Dear Parent,

In accordance with the Broward County Child Care Ordinance, parents and the childcare facility are urged to work cooperatively to assure that children are provided with nutritious snacks and meals where lunches are not provided by the family.

Please read the following carefully, sign and return as soon as possible to the Site Supervisor.

The Facility agrees to provide a nutritious:  
(Director checks those which apply)

- Breakfast
- Mid-Morning Snack
- Mid-Afternoon Snack
- No Meals or Snacks

The parent agrees to provide a nutritious:

- Mid-Morning Snack
- Lunch
- Mid-Afternoon Snack

I have read the alternate nutrition plan and agree to meet the child's nutritious needs as defined below.

School Director's Signature: *Susan L. Cohen M.S.*

Registering Parent's/Guardian's Signature: \_\_\_\_\_

Meals provided by parents should consist of the following:

- |    |                         |  |
|----|-------------------------|--|
| A. | Meat/Poultry/Fish       | 2 ounces   |
|    | or Cheese               | 2 ounces   |
|    | or Eggs                 | 1 egg  |
|    | or Dried Beans and Peas | 1/2 cup  |
| B. | Fruits (2 or more)      | 1/2 cup  |
|    | or Vegetables           | 1/2 cup  |
|    | or Fruit and Vegetables | 3/4 cup total amount and vegetables must equal 3/4 cup |
| C. | Bread                   | 1 slice  |
| D. | Butter                  | 1 teaspoon   |
| E. | Milk                    | 1 cup/8 oz.  |

# City of Pembroke Pines Early Development Center Central Campus

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Dear Parents:

In accordance with Broward County Child Care Ordinance 65C-22.005 Food and Nutrition, the City of Pembroke Pines Early Development Center Central Campus must inform each parent of each food-related activity which would include food consumption. Written parental permission may be obtained in the form of a general permission slip.

Documentation of parent permission for food activities must be maintained for a minimum of four (4) months from the date of each activity.

This notice will serve to inform you that:

- a. we offer hot lunches catered from an outside source;
- b. we bring in snacks from an outside vendor;
- c. parents may choose to send in a birthday treat, store bought only;
- d. we bring in food from an outside source on Thanksgiving and graduation;
- e. we have cooking activities involving food in each classroom at least once a month.

Your signature below acknowledges that you have been advised of each food-related activity at the City of Pembroke Pines Early Development Center Central Campus.

Thank you for your cooperation.

Sincerely,

*Susan L. Cohen*

Susan L. Cohen, MS  
Early Childhood Education Administration  
Site Supervisor  
Central Campus

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\_\_\_\_\_  
Registering Parent Signature Acknowledges Receipt of above Information

\_\_\_\_\_  
Date

\_\_\_\_\_  
Child's Name

**State of Florida and Early Childhood Coalition Approved VPK Providers**

Early Development Center Central Campus • 12200 Sheridan Street • Pembroke Pines, Florida 33026 • 954-322-3350

2025-2026

# City of Pembroke Pines Early Development Center Central Campus

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## Activity Participation Policy

Regular physical activity is important to children's health and development. Our program ensures that all children participate in daily physical activity opportunities that are appropriate for their age, that are fun and that offer variety.

Preschoolers are provided with at least 30 minutes of unstructured outdoor physical activity daily, weather and air quality permitting twice daily and 30 minutes of structured indoor play twice daily.

Campers are provided with 30 minutes of unstructured outdoor physical activity, weather and air quality permitting twice daily and 30 minutes of structured indoor play twice daily. Outdoor play may include playground time, outdoor chalk, sports, bounce houses, walks, hopping, jumping and movement games. Structured indoor play may include activities such as musical chairs, dancing to music, bean bag play, freeze dance, exercises etc.

Children should dress in appropriate seasonal clothing and footwear that allows them to move freely and play safely. Children are not permitted to wear open toe shoes.

\_\_\_\_\_  
Child's Name

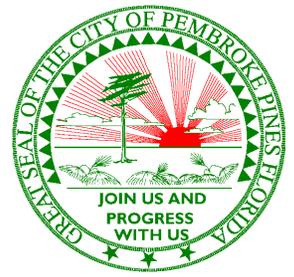
\_\_\_\_\_  
Registering Parent/Guardian Signature

\_\_\_\_\_  
Date

Bright Beginnings  
 West EDC

Central EDC  
 West Pines

East EDC  
 \_\_\_\_\_



**Account Key#** \_\_\_\_\_

**Child's Name:** \_\_\_\_\_  
(Last) (First)

### Payment Agreement

All fees are to be paid in advance. TUITION IS NOT SUBJECT TO ADJUSTMENT DUE TO ABSENCE FROM THE CENTER, WITHDRAWAL, HOLIDAYS or OTHER CIRCUMSTANCES.

We accept Cash, Money Orders and Checks only. Please make all checks payable to: **City of Pembroke Pines.**

Any check issued to the City that is returned by the bank for insufficient funds, account closed, stop payment, refer to maker, no account found or other will be assessed a returned check fee as provided for in § 166.251, Florida Statutes, as amended from time to time. § 166.251, Florida Statutes, provides for the following fees:

- \$25.00 if the check face value does not exceed \$50.00
- \$30.00 if the check face value exceeds \$50.00 but does not exceed \$300.00
- \$40.00 if the check face value exceeds \$300.00 or (5%) of the check face amount of the check whichever is greater.

In the event a dishonored check is not paid in accordance with Chapter § 166.251, Florida Statutes, appropriate legal action may be filed for the full amount of the returned checks due and owing together with services charges, court costs, and reasonable attorney's fees as provided by law.

When customer issues three (3) returned checks on any City account during the most recent twelve (12) months, his/her check payment privileges at The City of Pembroke Pines will be suspended for a period of six (6) months.

Subsequent returned checks received after the reinstatement of check writing privileges, will result in an additional six (6) months' suspension.

Payment to satisfy a returned check will only be accepted by cash, money order, or cashier's check.

Past due accounts without satisfactory arrangements with the Site Supervisor shall result in your child not being able to attend the Center until your account is brought current.

Fees and policies for The City of Pembroke Pines programs are subject to change.

**Parent or guardian:** By signing this agreement, I (we) agree to pay all amounts when due under this agreement. I have read and received a copy of this agreement and agree to all of its terms.

#### PARENT OR GUARDIAN

NAME: \_\_\_\_\_

DRIVER'S LIC #: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

#### PARENT OR GUARDIAN

NAME: \_\_\_\_\_

DRIVER'S LIC #: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_





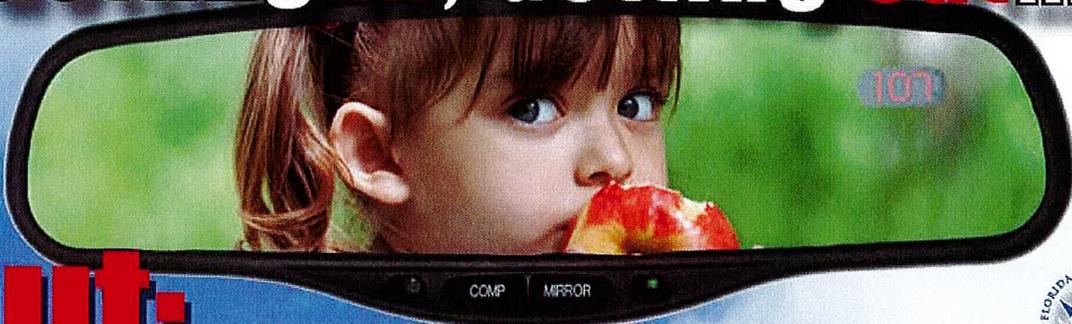
# In: Check Behind The Car



- **BEFORE GETTING IN THE CAR AND STARTING THE ENGINE,** walk around the car and **CHECK FOR KIDS, TOYS, AND PETS!**
- Make sure there is **NOTHING UNDER OR BEHIND YOUR CAR** that could attract a young child.
- **PICK UP TOYS, BIKES, CHALK, OR ANY TYPE OF EQUIPMENT** around the driveway so that these items don't entice kids to play.

Developed by:  
**PREVENTION UNIT**  
 Office of Family and  
 Community Services

# Getting In; Getting Out...



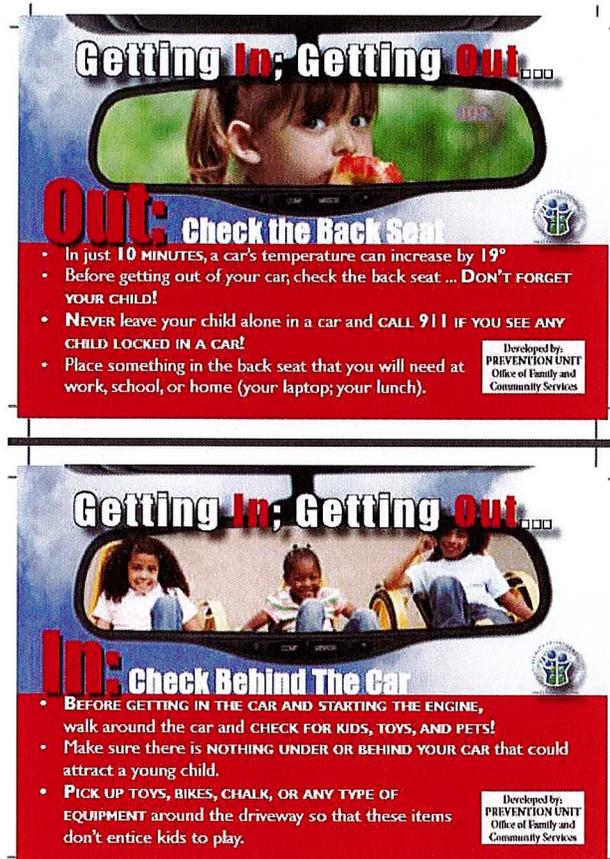
# Out: Check the Back Seat



- In just **10 MINUTES**, a car's temperature can increase by **19°**
- Before getting out of your car, check the back seat ... **DON'T FORGET YOUR CHILD!**
- **NEVER** leave your child alone in a car and **CALL 911** IF YOU SEE ANY **CHILD LOCKED IN A CAR!**

Developed by:

In accordance with the Department of Children and Families Florida Administrative Code 65C-22.001, parents attending a licensed early childhood program must be provided 'Distracted Adult' information. The flyer accompanying this form was developed by the Office of Family Community Services Prevention Unit. It provides guidance for preventing accidents or incidents related to distractions when getting in and getting out of a vehicle. Please sign below to acknowledge receipt of the flyer.



I acknowledge receipt of the 'Distracted Adult' flyer developed by the Office of Family and Community Services Prevention Unit

Name of Child: \_\_\_\_\_ Name of Parent: \_\_\_\_\_

Signature of Parent: \_\_\_\_\_ Date: \_\_\_\_\_

## Authorization for Release of Records

Student Name: \_\_\_\_\_

Student DOB: \_\_\_\_\_

I hereby authorize the City of Pembroke Pines Early Development Center Central Campus staff to view my child's records, which are on file at the school.

\_\_\_\_\_

Parent/guardian Signature

\_\_\_\_\_

Date

# Expulsion Policy

The City of Pembroke Pines Early Development Center (EDC) Central Campus reserves the right to cancel the enrollment of a child for the following reasons:

- Non-payment or excessive late payments of fees.
- Not observing the rules of the Center as outlined in the parent manual.
- Continuous physical and/or verbal abuse of staff or children by parent or child.
- Child has special needs which we cannot adequately meet with our current staffing (i.e. child requires one-on-one attention, child runs away).

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Child's name

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Print name of Parent or Legal Guardian

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Signature of Parent or Legal Guardian

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Date