

## MEMORANDUM

**To:** Charles F. Dodge  
City Manager

**Date:** September 15, 2025

**From:** Lisa Chong  
Assistant City Manager/ Finance Director

**Re:** Fire Prevention Fees

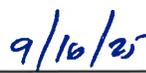
Section 2 of the Annual Fire Inspections, Life Safety Plan Review and Apparatus; Fee Schedule adopted by Ordinance No. 1877, and modified on August 21<sup>st</sup>, 2024, states that "On October 1<sup>st</sup> of each year, the fees referred to above shall be increased, in accordance with the Consumer Price Index for Urban Consumers in the United States, published by the Bureau of Labor Statistics for the twelve (12) months ending April of each year, without City Commission approval, unless otherwise instructed by the City Commission."

Effective October 1<sup>st</sup>, 2025, the fee schedule should be increased by 2.31%, as shown in the attached publication from the Bureau of Labor Statistics. If you concur with this, please indicate it in the space provided below.

  
\_\_\_\_\_  
Charles F. Dodge, City Manager

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Lisa Chong, Assistant City Manager/  
Finance Director

  
\_\_\_\_\_  
Date

LC/ak

cc: Marcelino Rodriguez, Fire Chief  
Daniel Almaguer, Fire Division Chief  
George Kropp, Calvin, Giordano & Associates, Inc.  
Sherrell Jones-Ruff, Calvin, Giordano & Associates, Inc.  
Pete Deveaugh, Calvin, Giordano & Associates, Inc.  
Steve Pizzillo, Calvin, Giordano & Associates, Inc.  
Matthew Kefford, Technology Services Director  
Steve Totton, Manager of Systems Development  
Mike Casas, Senior Systems Administrator  
Yaibelys Rodriguez, Assistant Finance Director  
Wilbert Santos, Deputy Finance Director  
Karl Kennedy, City Engineer  
Maria Echeverry, Administrative Supervisor

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**Fire Prevention Fees  
Change in Consumer Price Index**

April 2025	320.795
April 2024	<u>313.548</u>
Change	<u>7.247</u>

Increase as a % **2.31%**

**Source:** Consumer Price Index - "U.S. City  
Average, All Urban Consumers"  
CUUROOOOAO  
Not Seasonally Adjusted

**City of Pembroke Pines • Fire Prevention Fee Schedule (FY2026)**

Job Type	Fee Description	Current Fees	New Fees 10/1/25
<b>I. Fire Safety Plan Review</b>			
(a) New construction, alterations, and any work requiring a permit that requires fire plan review including first inspection during normal business hours.	1. Construction per sq. ft. each floor	\$ 0.0819	\$ 0.0838
	2. Minimum fee (Up to 2,500 sq. ft.)	\$ 163.82	\$ 167.60
	Per sq. ft. after the first 2,500 sq. ft.	\$ 0.0819	\$ 0.0838
(b) Reexamination of major changes	3. Equal to 50% of the original examination fee		
<b>II. Fire Protection and Alerting Systems Plan Review</b>			
Fire Protection and Alerting Systems such as Automatic Fire Sprinkler Systems, Standpipes, Hose Cabinets and Connections, Fire Suppression Clean Agent, Fire Pumps, Fire Alarms, Early Warning, Dialers, Bi-Directional Antennas (Two-way Radio Communication), Smoke Management Systems or any other review not based on square footage.	1. First \$50,000 of contract price	6.08%	6.22%
	2. \$50,001 to \$1,000,000 of contract price	3.04%	3.11%
	3. Over \$1,000,000 of contract price	2.28%	2.33%
	4. Minimum fee	\$ 163.82	\$ 167.60
<b>III. Fire Protection and Alerting Systems Inspections</b>			
<b>(a) Fire Suppression Test (Sprinkler and Suppression Systems)</b>			
1. Fee per 1000 square feet of gross floor area		\$ 5.24	\$ 5.36
2. Fee per 1,000 square feet of gross area in excess of 50,000 square feet		\$ 3.93	\$ 4.02
3. Minimum		\$ 98.30	\$ 100.57
<b>(b) Fire Standpipe Test Commercial and Residential</b>			
1. Fee per 1,000 square feet		\$ 3.93	\$ 4.02
2. Minimum		\$ 98.30	\$ 100.57
<b>(c) Fire Backflow Preventer</b>			
<b>(d) Underground Pressure Test</b>			
<b>(e) Fire Pump Acceptance Test</b>			
<b>(f) Fire Apparatus Pump Test (fire sprinkler final, fire pump final, standpipe final)</b>			
<b>(g) Fire Alarm, Dialer, Early Warning, and Bi-Directional Antennas Test</b>			
1. Minimum Fee (up to six devices)		\$ 98.30	\$ 100.57
2. Per Device		\$ 2.63	\$ 2.69
<b>IV. Other Permit Applications and Requests</b>			
(a) Miscellaneous plans review for requests such as Special Locking Devices for Means of Egress, Fire Department Access Control to Gates, LP/Gas Compressed Systems, Fuel Systems Storage Tanks and Pumps, Generators and Emergency Life Safety Systems (Exit/Emergency Lights), Photovoltaic Solar Systems Includes one inspection.	% of contract price or minimum fee*	6.08%	6.22%
		\$ 163.82	\$ 167.60
(b) Fire Works Display (Overtime inspection separate)		\$ 655.28	\$ 670.42
(c) Mercantile Sale of Sparklers per location		\$ 255.00	\$ 260.89
(d) Fire Hydrant witnessed flow test			
(e) Special Events Tents/Bounce Houses - Nonprofit; inspection included during normal business hours.		\$ 65.53	\$ 67.04
(f) Residential plan review requests		\$ 158.49	\$ 162.15
<i>Overtime fees will apply for inspections conducted after normal business hours</i>			
<b>V. Pre-inspection (LBTR)</b>			
<b>Pre-inspections on all business or commercial enterprises</b>			
1. Up to 600 sq. ft. mini suites	1. Mini Suites Up to 600 sq. ft.	\$ 52.42	\$ 53.63
2. 601 to 2,500 sq. ft.	2. 601 to 2,500 sq. ft.	\$ 98.30	\$ 100.57
3. 2,501 to 5,000	3. 2,501 to 5,000 sq. ft.	\$ 124.51	\$ 127.39
4. each additional 1,000 sq. ft.	4. each additional 1,000 sq. ft.	\$ 6.55	\$ 6.70
<b>VI. Miscellaneous</b>			
Revisions		\$ 150.72	\$ 154.20
Overtime Inspection or Plan Review Hold Over Hourly Rate		\$ 150.72	\$ 154.20
Overtime Inspection Call Back Minimum Four Hours		\$ 602.86	\$ 616.79
Minimum Fire Inspection (Miscellaneous)		\$ 150.72	\$ 154.20
Expired Permit (Refer to the Building Department Schedule section 150.16)			
Change of Contractor (Refer to the Building Department Schedule section 150.16)			
<b>(a) Fire Penalty</b>			
(1) To re-examine plans due to major changes or alterations	50% of Original		
(2) To examine a plan when work was done without a permit	Double fee 100% of original		
<b>(b) Re-Inspections</b>			
1st Partial or disapproval of mandatory inspection		\$ 115.41	\$ 118.08
Re-inspection Fees 2nd disapproval (1.5 x 1st disapproval fee)		\$ 173.12	\$ 177.12
Re-inspection Fees 3rd disapproval (2 x 1st disapproval fee)		\$ 346.24	\$ 354.24
<b>VII. Annual Fire Inspections</b>			
<b>Annual Inspections on all businesses or commercial enterprises</b>			
<b>(a) Residential - Hotels, Multiple Family Dwelling Units (3 or more)</b>			
(1) Up to 50 units	Per Unit	\$ 8.97	\$ 9.18
(2) 51 to 100 units	Per Unit	\$ 6.41	\$ 6.56
(3) 101 or more units	Per Unit	\$ 3.84	\$ 3.93
<b>(b) Commercial Buildings Flat Fee</b>			
(1) Up to two stories	Per Building	\$ 96.18	\$ 98.40
(2) 3 to 5 stories	Per Building	\$ 180.29	\$ 183.99
(3) Greater than 5 stories	Per Building	\$ 192.35	\$ 196.79
<b>(c) Commercial occupancies (including family day care and group homes):</b>			
(1) Up to 2,500 square feet	1. Mini Suites Up to 600 sq. ft.	\$ 95.00	\$ 97.19
(2) 2,501 to 5,000 sq. ft.	2. 601 to 2,500 sq. ft.	\$ 130.26	\$ 133.27
(3) Each additional 1,000 sq feet	3. 2,501 to 5,000 sq. ft.	\$ 173.68	\$ 177.69
	4. each additional 1,000 sq. ft.	\$ 14.47	\$ 14.80
(d) Re-inspection fee		100.00%	100.00%
<b>VIII. Annual inspection of fire safety and fire extinguishing apparatus</b>			
<b>(a) Fire standpipe (per inspection).</b>			
(1) Fee per residential unit or per 1,000 square feet of gross floor area in non-residential structures	Minimum fee	\$ 64.11	\$ 65.59
	Per unit or 1,000 ft. (non-residential)	\$ 3.20	\$ 3.27
<b>(b) Fire sprinkler system (per inspection)</b>			
(1) Fee per 1,000 square feet of gross floor area	Minimum fee	\$ 64.11	\$ 65.59
(2) Fee per 1,000 square feet of gross floor area in excess of 50,000 sq. ft.		\$ 4.49	\$ 4.59
		\$ 3.20	\$ 3.27
<b>(c) Sprinkler system annual backflow preventer certification processing fee</b>			
		\$ 32.06	\$ 32.80
<b>(d) Fire Alerting Systems annual inspection</b>			
	Minimum fee	\$ 95.00	\$ 97.19
<b>(e) Hood &amp; Suppression System Inspection</b>			
		\$ 55.00	\$ 56.27
		\$ 160.29	\$ 163.99

\* Minimum Fee  
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