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## Re-Roof Permit Checklist

### #2 Sets of Plans required

[Click here to submit online.](#)

#### Required Permitting Documents and Information:

- [Broward County Uniform Building Permit Application](#) (Revised 01/08/2026)
- [Homeowners Association Affidavit of Awareness.](#)  
**IMPORTANT:** Must be submitted even if you do not belong to an Association.
- If home is insured or valued over \$300,000.- The following [Roof to Wall Connection Affidavit 2024](#) must be presented and completed by: a Licensed General, Residential, Building Contractor, Registered Architect, Engineer, or person(s) certified under FS 468.
- [Asbestos Release Form](#)
- [Roofing Package \(HVHZ\)](#)
- [Rooftop Mounted Equipment Affidavit 2024](#)
- [Commercial Re-Roofing Statement](#) (Commercial projects)
- [Notice of Commencement \(NOC\)](#) must be recorded, submitted, and displayed prior to scheduling the first inspection for any non-mechanical project with a job value over \$5,000.  
*It is preferred, but not required, to submit the NOC in advance to not hold up the first inspection request.*

#### Required Plan Review

- Building



*If a resident or business requires a roll-off container, City Ordinance 2013-09 requires the use of Waste Pro.*