



The City Of PEMBROKE PINES

Residential A/C Change Out Permit Checklist

#2 Sets of Plans required

[Click here to Submit Online](#)

Required Permitting Documents and Information:

- [Broward County Uniform Permit Application](#) (Revised 11/14/2025)
- [A/C Changeout Sheet](#) (Broward County Uniform Data Form for Residential and Light Commercial Air Conditioning Replacements)
- Product Rating Sheet
- Tie-down details
- [Notice of Commencement \(NOC\)](#) must be recorded, submitted, and displayed prior to scheduling the first inspection for any mechanical project with a job value over \$15,000.00. It is preferred, but not required, to submit the NOC in advance to not hold up the first inspection request.
- [Property Owners Acting As Their Own Contractor](#) (if applicable)



Required Plan Review

- Mechanical
- Electrical, if applicable [AC Emergency Replacement Procedure](#)

Mechanical AC Change Out

If a resident or busgginess requires a roll-off container, City

Ordinance 2013-09 requires the use of Waste Pro.
