

Addition Permit Checklist

#2 Sets of Plans required

[Click here to submit online.](#)

- [Broward County Uniform Permit Building Application](#) (Revised)
 - [Homeowners Association Affidavit of Awareness](#) **IMPORTANT:** Must be submitted even if you do not belong to an Association.
 - [Affidavit of Landscape Compliance for Improvements](#) (Residential Lots)
 - Property Survey showing flood zone information and existing FFE, Elevations, and Setbacks
 - Elevation certificate
 - Signed and sealed drawings
 - Soil Density Test Report Geotech Report or soil statement (if applicable)
 - [Utility Easement Hold Harmless Agreement](#) (if applicable)
 - [Special Inspector Form](#) (if project involves reinforced masonry construction or pilings)
 - [Asbestos](#)
 - [Approval from Broward County Environmental Protection & Growth Management](#)
 - Sub Permits required for roofing and all openings.
 - If project is located on a [South Broward Drainage District \(SBDD\)](#) a permit or release must be obtained from [SBDD](#) Special Inspector Form (for Plan Review)
 - [Notice of Commencement \(NOC\)](#) must be recorded, submitted, and displayed prior to scheduling the first inspection for any non-mechanical project with a job value over \$5,000. It is preferred, but not required, to submit the NOC in advance to not hold up the first inspection request.
 - [Property Owners Acting As Their Own Contractor](#) (if applicable)
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|---------------|---------------|
| ○ Building | ○ Landscaping |
| ○ Electrical | ○ Zoning |
| ○ Plumbing | |
| ○ Engineering | |



If a resident or business requires a roll-off container, City Ordinance 2013-09 requires the use of Waste Pro.