



**Florida Department of Environmental Protection
Division of Air Resource Management
NOTICE OF RENOVATION OR DEMOLITION FORM**

1. Applicability.

Is this project for a residential dwelling exempt from notification requirements (see instructions)? ☐ Yes ☐ No
If yes, notification is not required. A "courtesy" notification may be submitted with no fee.

2. Threshold.

Does this project involve more than the "threshold amount of RACM" (see instructions)? ☐ Yes ☐ No
If no, and this is a renovation project, notification is not required. A "courtesy" notification may be submitted with no fee.

3. Type of Notice (check one): ☐ **Original** ☐ **Revised** ☐ **Cancellation** ☐ **Courtesy**

If Revised or Cancellation, enter the previous Notification Number: _____

4. Type of Project (check one): ☐ **Demolition** ☐ **Renovation**

If Demolition: Was it ordered by state or local government due to danger of imminent collapse? ☐ Yes ☐ No

If Renovation: Is it an emergency renovation operation? ☐ Yes ☐ No

Is it a planned (annual) renovation operation? ☐ Yes ☐ No

5. Facility Location.

Facility Name: _____ Site Name (see instructions): _____
Address Line 1: _____ Address Line 2: _____
City: _____ State: FL _____ Zip Code: _____ County: _____

6. Facility Owner.

Facility Owner Name: _____ E-mail (optional): _____
Mailing Address Line 1: _____ Address Line 2: _____
City: _____ State: _____ Zip Code: _____ Phone: _____

7. Facility Details.

Asbestos Consultant Inspecting Site: _____ Asbestos Consultant License Number: _____
Building Size (Sq. Ft.): _____ Number of Floors: _____ Building Age (in Years): _____
Survey Attached? ☐ Yes ☐ No

Present Use:

- ☐ Institutional, Commercial, Industrial
- ☐ Residential (exempt; see instructions)
- ☐ Residential (non-exempt; see instructions)
- ☐ School/College/University
- ☐ Other _____

Prior Use:

- ☐ Institutional, Commercial, Industrial
- ☐ Residential (exempt; see instructions)
- ☐ Residential (non-exempt; see instructions)
- ☐ School/College/University
- ☐ Other _____

8. Contractor Contact Information. This is the contractor responsible for this project.

Company Name: _____ Licensed Asbestos Contractor? ☐ Yes ☐ No
Individual Contact: _____ E-mail (optional): _____
Address Line 1: _____ Address Line 2: _____
City: _____ State: _____ Zip Code: _____ Phone: _____
Contractor License Number: _____ ☐ Exempt from Asbestos Licensure under 469.002(2), (3) or (4), F.S.

9. Scheduled Dates.

Asbestos Removal (If RACM will be removed): Start: _____ Finish: _____
Demolition or Renovation: Start: _____ Finish: _____

10. Project Descriptions.

Describe affected facility components _____

Describe the demolition or renovation work to be performed: _____

Demolition or renovation methods and techniques to be used:

☐ Strip and Removal ☐ Bulldozer ☐ Wrecking Ball ☐ Implode ☐ Burn Down ☐ other (specify) _____

Work practices and engineering controls to be used (Note: Dry Method requires DEP approval prior to asbestos removal)

☐ Wet Method ☐ Dry Method ☐ Glove Bag ☐ other (specify) _____



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11. RACM or ACM Descriptions.

Describe the procedure, including analytical methods, employed to detect the presence of RACM and Category I and II nonfriable ACM. _____

Enter the applicable amount(s)	RACM to be removed	Nonfriable CAT I ACM to be Removed	Nonfriable CAT II ACM to be Removed
Linear feet of pipe wrap:			
Square feet of surfacing material*:			
Square feet of cementitious material:			
Square feet resilient floor covering:			
Square feet asphalt roofing:			
Square feet of other materials*:			
Cubic feet off facility components*:			

*Identify and describe surfacing material and other materials, as applicable. _____

Describe procedure to be followed if unexpected RACM is found or Category II nonfriable ACM becomes crumbled, pulverized, or reduced to powder. _____

12. Waste Transporter.

Name: _____
Address: _____
City: _____ State: _____ Zip Code: _____
E-mail (optional): _____
Phone: _____

13. Waste Disposal Site.

Name: _____
Address: _____
City: _____ State: _____ Zip Code: _____

14. Notification Fee and Payment.

Is this project located at a county owned or operated facility? _____

☐ Yes ☐ No

Fee Type (Check One):

- ☐ Project is not in Broward, Hillsborough, Miami-Dade, Orange, Palm Beach, Pinellas, or Sarasota; or is a county-owned facility in any county:
☐ No fee: School, courtesy, or previously paid,
☐ \$200 fee enclosed, or
☐ \$200 Invoice.
☐ \$100 ONLY if fee is paid at the time of notification submittal through the ESSA Business Portal.
- ☐ Project is in Broward, Hillsborough, Miami-Dade, Orange, Palm Beach, Pinellas, or Sarasota; and is not a county-owned facility. You will be invoiced by the local program office according to their local fee schedule.

Invoice to be sent to:

- ☐ the Facility Owner listed on this form;
☐ the Contractor listed on this form; or
☐ the following 3rd Party:

Name: _____
Address Line 1: _____
Address Line 2: _____
City: _____ State: _____ Zip Code: _____
E-mail (optional): _____
Phone: _____

15. Certification.

I certify that no RACM shall be stripped, removed, or otherwise handled or disturbed at a regulated facility unless at least one on-site representative, trained in the provisions of 40 CFR Part 61, Subpart M, is present, and evidence that the required training has been completed is posted and made available for inspection at the demolition or renovation site.

Print Name of Owner/Operator

Signature of Owner/Operator

Date

DEP USE ONLY

Postmark/Date Received

ID#

INSTRUCTIONS

GENERAL INSTRUCTIONS

The notice will be complete when the owner or operator legibly provides all the information requested on the Department's form. The state asbestos removal program requirements of s. 376.60, F.S., and the renovation or demolition notice requirements of the National Emission Standards for Hazardous Air Pollutants (NESHAP), 40 CFR Part 61, Subpart M, as embodied in Rule 62-257, F.A.C., are included on this form. If you have questions regarding your Asbestos Notification, you may contact the Asbestos Coordinator at (850)717-9000 or by e-mail at Fl.Asbestos@dep.state.fl.us with the Division of Air Resource Management (DARM), or contact the environmental program having jurisdiction over your project. For a list of FDEP District or Local Program contacts see: <https://floridadep.gov/air/>.

Information Checklist. Review the following list and ensure that you have all the necessary information required for the Notice of Renovation or Demolition prior to continuing.

- Facility name, number (including floor or room number if appropriate), address
- Facility Owner's name, address, phone, e-mail (optional)
- Name of consultant or firm that conducted asbestos site survey/inspection
- Building size, number of floors, building age
- Contractor's name, address, phone, e-mail (optional)
- Scheduled start and finish dates of asbestos removal
- Scheduled start and finish dates of demolition/renovation
- Description of the demolition or renovation work to be performed and methods to be employed, including demolition or renovation techniques to be used and description of affected facility components
- Description of work practices and engineering controls to be used, including asbestos removal and waste-handling emission control procedures
- Description of procedures to be followed if unexpected RACM is found or Category II nonfriable ACM becomes crumbled, pulverized, or reduced to powder
- Description of the procedure, including analytical methods, employed to detect the presence of RACM and Category I and II nonfriable ACM
- Estimate of the approximate amount of RACM to be removed from the facility
- Estimate of the approximate amount of Category I and Category II non-friable ACM in the affected part of the facility to be removed before demolition
- Waste Transporter's name, address, phone
- Waste Disposal Site's name and address
- Additional documentation if required
- Name and address of person to receive fee invoice
- Asbestos Notification ID# (as appears on invoice), if cancelling or revising a previously-submitted notice.

Additional documentation requirements.

- All notifications, except courtesy, require an asbestos survey report conducted by a licensed asbestos consultant.
- If a dry method procedure is to be used, the dry method approval must be attached.
- For emergency renovations, provide the following additional information: date and hour the emergency occurred; description of the sudden unexpected event; and an explanation of how the event caused unsafe conditions or would cause equipment damage or an unreasonable financial burden.
- For facilities demolished under an order of a State or local government agency, provide the following: name, title, and authority of the State or local government representative who has ordered the demolition; the date that the order was issued; and the date on which the demolition was ordered to begin. A copy of the order must be attached to the notification.

Definitions – The following definitions apply to terms used in this form and instructions:

"Asbestos" means the asbestiform varieties of serpentinite (chrysotile), riebeckite (crocidolite), cummingtonite-grunerite, anthophyllite, and actinolite-tremolite and includes trade acronym products such as amosite.

"Asbestos consultant" means a person licensed as such in the state of Florida, who offers to, undertakes to, submits a bid to, or does, individually or by employing others, conduct surveys for asbestos-containing materials, develop operation and maintenance plans, monitor and evaluate asbestos abatement, prepare asbestos abatement specifications, or perform related tasks.

"Asbestos contractor" means a person licensed as such in the state of Florida who is qualified and responsible for the contracted project and who offers to, undertakes to, submits a bid to, or does, individually or by employing others, remove, encapsulate, or enclose asbestos-containing materials or dispose of asbestos-containing waste in the course of activities including, but not limited to, construction, renovation, maintenance, or demolition.

"Category I nonfriable asbestos-containing material (ACM)" means asbestos-containing packings, gaskets, resilient floor covering, and asphalt roofing products containing more than 1 percent asbestos as determined using the method specified in appendix E, subpart E, 40 CFR part 763, section 1, Polarized Light Microscopy (PLM).

"Category II nonfriable ACM" means any material, excluding Category I nonfriable ACM, containing more than 1 percent asbestos as determined using the methods specified in appendix E, subpart E, 40 CFR part 763, section 1, Polarized Light Microscopy (PLM) that, when dry, cannot be crumbled, pulverized, or reduced to powder by hand pressure.

"Courtesy Notice" means a Notice of Renovation or Demolition not required by law.

"Demolition" means the wrecking or taking out of any load-supporting structural member of a facility together with any related handling operations or the intentional burning of any facility.

"Department" means the Florida Department of Environmental Protection.

"Emergency renovation operation" means a renovation operation that was not planned but results from a sudden, unexpected event that, if not immediately attended to, presents a safety or public health hazard, is necessary to protect equipment from damage, or is necessary to avoid imposing an unreasonable financial burden. This term includes operations necessitated by nonroutine failures of equipment.

"Facility" means any institutional, commercial, public, industrial, or residential structure, installation, or building (including any structure, installation, or building containing condominiums or individual dwelling units operated as a residential cooperative, but excluding residential buildings having four or fewer dwelling units); any ship; and any active or inactive waste disposal site. For purposes of this definition, any building, structure, or installation that contains a loft used as a dwelling is not considered a residential structure, installation, or building. Any structure, installation or building that was previously subject to 40 CFR Part 61, Subpart M, is not excluded, regardless of its current use or function.

"Facility component" means any part of a facility including equipment.

"Friable asbestos material" means any material containing more than 1 percent asbestos as determined using the method specified in appendix E, subpart E, 40 CFR part 763, section 1, Polarized Light Microscopy, that, when dry, can be crumbled, pulverized, or reduced to powder by hand pressure. If the asbestos content is less than 10 percent as determined by a method other than point counting by polarized light microscopy (PLM), verify the asbestos content by point counting using PLM.

"Installation" means any building or structure or any group of buildings or structures at a single demolition or renovation site that are under the control of the same owner or operator (or owner or operator under common control).

"Ordered demolition" means a demolition under an order of a State or local government agency, issued because the facility is structurally unsound and in danger of imminent collapse. If an ordered demolition, you must submit the form provided by the state or local government agency that has ordered this demolition.

"Owner or operator" means any person or entity who owns, leases, operates, controls, or supervises either the renovation or demolition operation or the site of the renovation or demolition operation.

"Planned renovation operation" means a renovation operation, or a number of such operations, in which regulated asbestos-containing material will be removed or stripped within a given period of time and that can be predicted. Individual nonscheduled operations are included if a number of such operations can be predicted to occur during a given period of time based on operating experience.

"Regulated asbestos-containing material (RACM)" means (a) Friable asbestos material, (b) Category I nonfriable ACM that has become friable, (c) Category I nonfriable ACM that will be or has been subjected to sanding, grinding, cutting, or abrading, or (d) Category II nonfriable ACM that has a high probability of becoming or has

become crumbled, pulverized, or reduced to powder by the forces expected to act on the material in the course of demolition or renovation operations regulated by 40 CFR Part 61, Subpart M.

"Renovation" means the alteration in any way of a facility or of one or more facility components. Operations in which load-supporting structural members are wrecked or taken out are demolitions.

"Resilient floor covering" means asbestos-containing floor tile, including asphalt and vinyl floor tile, and sheet vinyl floor covering containing more than 1 percent asbestos as determined using polarized light microscopy (PLM) according to the method specified in appendix E, subpart E, 40 CFR part 763, section 1, Polarized Light Microscopy.

"Structural member" means any load-supporting member of a facility, such as beams and load supporting walls; or any non-load-supporting member, such as ceilings and non-load-supporting walls.

"Survey" means the process of inspecting a facility for the presence of asbestos-containing materials to determine the location and condition of asbestos-containing materials prior to transfer of property, renovation, demolition, or maintenance projects which may disturb asbestos-containing materials.

"Threshold amount of regulated asbestos-containing material" means at least 260 linear feet (80 linear meters) on pipes, or at least 160 square feet (15 square meters) on other facility components, or at least 35 cubic feet (1 cubic meter) of facility components where the length or area could not be measured previously.

SECTION INSTRUCTIONS

1. Applicability Questions. To determine if the notification is a "courtesy" notification, answer the questions.

Is this project for an "institutional, commercial, public, or industrial structure, installation, or building; any ship; and any active or inactive waste disposal site"? ☐ Yes ☐ No

Does this project involve more than one residential building with the same owner or operator? ☐ Yes ☐ No

If this is a multi-family residential building, does it have more than 4 dwelling units? ☐ Yes ☐ No

If this is a residential building, has it EVER been used for anything other than a residential building? ☐ Yes ☐ No

Are there any other residential buildings or other types of buildings on this property? ☐ Yes ☐ No

Is this renovation/demolition part of a larger project (mobile home park, road widening, etc.)? ☐ Yes ☐ No

Is more than one residential building to be removed from its foundation and relocated? ☐ Yes ☐ No

Will this residential building be burned for purposes of firefighter training or some other reason? ☐ Yes ☐ No

Is this building multi-use (is it a commercial building with a residential dwelling, such as a loft?) ☐ Yes ☐ No

NOTE: If you answered "No" to all these questions, this will be considered a "courtesy" notification.

2. Threshold Questions. To determine if the project qualifies for the "threshold amount" notification exemption:

For a renovation project, based on a thorough inspection, is the combined amount of RACM to be stripped, removed, dislodged, cut, drilled, or similarly distributed: greater than or equal to 260 linear feet on pipes OR greater than or equal to 160 square feet on other facility components OR greater than or equal to 1 cubic meter off of facility components where the length or area could not be previously measured? ☐ Yes ☐ No

Is this project a demolition? ☐ Yes ☐ No

NOTE: You cannot answer "Yes" to both questions because the notification must be for either a renovation or a demolition. If you answered "No" to both questions, this will be considered a "courtesy" notification.

3. Type of Notice. Indicate if this is an original notice or a revision of a notice previously submitted. If the Type of Notice is Revised or Cancellation, enter the Notification ID Number as it appears on your previous notification or invoice. If you need assistance locating your Notification Number, contact the Asbestos Coordinator at (850)717-9000 or by e-mail at Fl.Asbestos@dep.state.fl.us.

If after the start of the project it is determined that at least 20 percent more regulated asbestos-containing material than originally reported to the Department is to be removed, the owner or operator must submit a revised notification.

A cancellation notification should be filed when the demolition/renovation project previously filed will not be started. If the project is started but then stopped before completion for any reason, do not send in a cancellation notification. In this case, contact the environmental program having jurisdiction over that project. For a list of FDEP District or Local Program contacts see: <https://floridadep.gov/air/>.

4. Type of Project. Indicate the type of project, Demolition or Renovation, for this notification. Select only one. Answer the questions for ordered demolition, emergency renovation, and planned renovation. If yes to any of these questions, additional documentation may be required.

5. Facility Location. Enter or update the Facility Location (using a Florida zip code) for this project. See definition of "Facility" in the definitions section. The **SITE** name should include any additional identifying information for your project that would help identify it. For example, '5th floor hallway' or 'building 1b'. If the Facility Owner mailing address is not the same as the Facility Location address, enter the mailing address in the spaces provided.

6. Facility Owner Information. Enter the Facility Owner Information. If, in the Facility Location section, you selected "yes", the Facility Owner mailing address is the same as the Facility Location address, enter only the Facility Owner Name, E-mail, and Phone Number (including area code). *This is the address that any invoice will be sent.*

7. Facility Details. Enter the name of the licensed asbestos consultant inspecting the site. This consultant is the company or individual who conducted the asbestos survey for this project. Enter the project size (square meters [square feet]), number of floors, and age. Check the appropriate box for the present use and prior use of the facility. See the definition of 'Facility' for more information regarding exempt residential buildings. See the questions in item No. 1 for some examples of non-exempt residential buildings.

8. Contractor Contact Information. Enter the contact information for the contractor company or individual that is responsible for this project. Enter the contractor license number. Check the box if exempt from license requirements pursuant to 469.002(2), (3) or (4), F.S.

469.002(2) Licensure as an asbestos contractor is not required for the moving, removal, or disposal of asbestos-containing roofing material by a roofing contractor certified or registered under part I of chapter 489, if all such activities are performed under the direction of an onsite roofing supervisor trained as provided in s. 469.012.

469.002(3) Licensure as an asbestos contractor or asbestos consultant is not required for the moving, removal, repair, maintenance, or disposal, or related inspections, of asbestos-containing resilient floor covering or its adhesive, if:

- The resilient floor covering is a Category I nonfriable material as defined in NESHAP and remains a Category I nonfriable material during removal activity.
- All such activities are performed in accordance with all applicable asbestos standards of the United States Occupational Safety and Health Administration under 29 C.F.R. part 1926.
- The removal is not subject to asbestos licensing or accreditation requirements under federal asbestos NESHAP regulations of the United States Environmental Protection Agency
- Written notice of the time, place, and company performing the removal and certification that all conditions required under this subsection are met are provided to the Department of Business and Professional Regulation at least 3 days prior to such removal. The contractor removing such flooring materials is responsible for maintaining proof that all the conditions required under this subsection are met.

The department may inspect removal sites to determine compliance with this subsection and shall adopt rules governing inspections.

469.002(4) Licensure as an asbestos consultant or contractor is not required for the repair, maintenance, removal, or disposal of asbestos-containing pipe or conduit, if:

- The pipe or conduit is used for electrical, electronic, communications, gas, sewer, or waste service;
- The pipe or conduit is not located in a building;
- The pipe or conduit is made of Category I or Category II nonfriable material as defined in NESHAP; and
- All such activities are performed according to all applicable regulations, including work practices and training, of the United States Occupational Safety and Health Administration under 29 C.F.R. part 1926.

If you have any questions regarding your Asbestos Notification, you may contact the Asbestos Coordinator at (850) 717-9000 or by e-mail at Fl.Asbestos@dep.state.fl.us with the Division of Air Resource Management (DARM), or contact the environmental program having jurisdiction over your project.

9. Scheduled Dates. Enter the start and finish dates of the asbestos removal project and the start and finish dates of the demolition or renovation project. The notification must be submitted at least 10 working days before asbestos stripping or removal work or any other activity begins (such as site preparation that would break up, dislodge or similarly disturb asbestos material). For an 'Emergency Renovation Operation', the notification must be submitted no later than 1 day after the start of the project. Planned renovation operations that involve a calendar year of January 1 through December 31 must provide the written notice at least 10 working days before the end of the calendar year preceding the year for which notice is being given.

10. Project Descriptions. Any alternative emission controls or waste treatment methods require prior written approval by the Department.

- Describe the demolition or renovation work to be performed and methods to be employed, including demolition or renovation techniques to be used and description of affected facility components (strip and remove, wrecking, burning, other (specify)).
- Describe work practices and engineering controls to be used, including asbestos removal and waste-handling emission control procedures (wet methods, glove-bag, leak-tight wrapping, HEPA filters, other (specify)).

11. RACM or ACM Descriptions.

- Describe the procedure, including analytical methods, employed to detect the presence of RACM and Category I and II nonfriable ACM.
- Estimate the approximate amount of RACM to be removed from the facility in terms of linear feet of pipe, square feet of surface area on other facility components, cubic feet of volume if off facility components. For demolitions, estimate the approximate amount of Category I and Category II nonfriable ACM in the affected part of the facility that will be removed prior to demolition.
- Identify and describe surfacing material and other materials, as applicable.
- Describe procedures to be followed if unexpected RACM is found or Category II nonfriable ACM becomes crumbled, pulverized, or reduced to powder.

12. Waste Transporter. Provide the Asbestos/C&D Waste Transporter name, e-mail (optional), address, and phone number. See 62-701.520, F.A.C., Special Waste Handling, for asbestos waste transport and disposal requirements.

13. Waste Disposal Site. Provide information for the waste disposal site to be used. If the Waste Disposal site is in Florida, you must select a permitted site listed in the Solid Waste Facility Inventory Report:
https://fldeploc.dep.state.fl.us/www_wacs/Reports/SW_Facility_Inventory_srch.asp.

14. Notification Fee Payment. County owned and operated facilities in all counties are regulated by the Department. If no threshold amount of RACM is being removed, no fee is due. If a threshold amount of RACM is discovered during the project, a REVISED notification must be submitted with any associated fees that result at that time. If RACM is being removed, and the project is in Broward, Hillsborough, Miami-Dade, Orange, Palm Beach, Pinellas, or Sarasota; and is not a county-owned facility, you will be invoiced by the local program office according to their local fee schedule. If RACM is being removed, and the project is not in Broward, Hillsborough, Miami-Dade, Orange, Palm Beach, Pinellas, or Sarasota; or if the project is a county-owned facility in any county; the fee due is \$200, unless the fee is paid concurrently with a notification submitted electronically through the Department's Business Portal in which case the fee will be discounted to \$100. Submit payment with notification or indicate to whom you would like an invoice to be sent: Facility Owner; Contractor; or a third party. If no preference is selected, an invoice will be sent to the Facility Owner listed on this form. If the type of notice is REVISED and the fee for the previous notice was paid, no additional fee is required for the revision.

15. Certification. The owner/operator must certify that no RACM shall be stripped, removed, or otherwise handled or disturbed at a regulated facility unless at least one on-site representative, trained in the provisions of 40 CFR Part 61, Subpart M, is present, and that evidence of that the required training has been accomplished by this person will be available for inspection during normal business hours. After signing and dating this form, mail or email it to the district or local program having jurisdiction in the county where the project is scheduled. The correct address can be obtained online at <https://floridadep.gov/air/permitting-compliance/content/asbestos>, or by contacting the State Asbestos Coordinator at (850)717-9000.