



Calvin Giordano & Associates
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Calvin, Giordano & Associates, Inc.
EXCEPTIONAL SOLUTIONSSM

Window and Door Inspection Procedure

Homeowner/Representative and Contractor/Installer shall be present for inspection.

- Opening replacements are prohibited on Zero lot properties
- Structural attachments and Final inspections required separately.
- During attachment inspection all openings shall be installed. **No covers, trim, casings, interior caulking/finish** allowed during inspection (shims and shim spacing to be verified). Exterior caulking allowed as to keep opening watertight.
- Permit card, construction drawings and product approvals are to be available at the site. All documents should be legible, printed on one side only and stapled.
- Interior openings shall be clear and accessible.
- Where photos are allowed by inspector after structural inspection, they shall be printed copies and labeled by opening number to match the window and door retrofit schedule form. **Photos on a phone or other devices are not acceptable.**
- It is the permit holders responsibility to have any required tools, ladders or any other item that may be needed to perform inspections.
- During Final inspection all covers, trim and finish work shall be completed. Job site conditions must be cleaned and clear of all debris

Thank you for your cooperation.

Permit Holder Name

Permit Holder Signature

Date