

**MEMORANDUM**

TO: Charles F. Dodge  
City Manager

DATE: September 16, 2024

FROM: Lisa Chong *LC*  
Assistant City Manager/ Finance Director

SUBJECT: FEES CHARGED AT ISSUANCE OF  
CERTIFICATE OF OCCUPANCY

The following fees charged at issuance of certificate of occupancy are increased effective **October 1st, 2024** based on the following ordinances and resolutions:

- 1. Water and Sewer Connection Charges:** In accordance with Ordinance No. 1852, as amended by Ordinance No. 1888, the Water and Sewer connection charges are to be increased annually using the Water and Sewerage Maintenance Consumer Price Index (CPI) for 12 months ending April of each year, or at least 3.00%. The increase of **5.32%** will be effective October 1st, 2024.
- 2. Interim Fire Protection Assessment:** Per Ordinance No. 1174, as amended by Ordinance No. 1233 and Ordinance No. 1642, the City Commission shall adopt an Annual Rate Resolution for each fiscal year establishing the rate of assessment to be imposed. Resolution 3882 was adopted on September 12th, 2024.

If you approve, please sign in the space provided below.

*Charles F. Dodge*  
\_\_\_\_\_  
Charles F. Dodge  
City Manager

Date: 9/25/24

*Lisa Chong*  
\_\_\_\_\_  
Lisa Chong  
Assistant City Manager/ Finance Director

Date: 9/24/24

Attachments

CC: Martin Gayeski, Deputy City Manager  
Michael Bailey, Utilities Director  
Melinda Maugeri, Utilities Customer Service Manager  
Rose Colombo, Solid Waste Administrator  
Karl Kennedy, City Engineer  
John England, Assistant City Engineer  
Cole Williams, Senior Planner  
Marcelino Rodriguez, Fire Chief  
Matthew Kefford, Technology Services Director  
Steve Totton, Manager of Systems Development  
George Kropp, Calvin, Giordano & Associates, Inc.  
Sherrell Jones-Ruff, Calvin, Giordano & Associates, Inc.  
Pete Deveaugh, Calvin, Giordano & Associates, Inc.  
Steve Pizzillo, Calvin, Giordano & Associates, Inc.  
Jesus Cruz, Calvin, Giordano & Associates, Inc.  
Lesley Whyte, Budget Director  
Wilbert Santos, Deputy Finance Director  
Yaibelys Rodriguez, Assistant Finance Director

*LC 9/23/2024*

**FEES CHARGED AT ISSUANCE OF CERTIFICATE OF OCCUPANCY**

Effective October 1, 2024 through September 30, 2025

In accordance with the ordinances of the City of Pembroke Pines, the following fees are to be collected at the time of issuance of a Certificate of Occupancy for new construction in the City:

	Current Rates		New Rates 10/1/2024	
	<u>EAST:</u>	<u>WEST:</u>	<u>EAST:</u>	<u>WEST:</u>
<b>1</b> <u>Water Connection Fee</u> (Ord. 1888, amended Ord. 1852 and 968, Code of Ord. Sec.50.32)				
Fee for Single Family and Townhouse	\$ 3,258.64	\$ 3,258.64	\$ 3,432.00	\$ 3,432.00
Fee for Multi-Family (Per unit)	\$ 1,955.19	\$ 1,955.19	\$ 2,059.20	\$ 2,059.20
Fee for Non-residential	\$ 3,258.64	\$ 3,258.64	\$ 3,432.00	\$ 3,432.00
plus for fixture unit over 20-fixture units:	\$ 162.92	\$ 162.92	\$ 171.59	\$ 171.59
Fee for Hotel or Motel (Per Unit)	\$ 1,629.32	\$ 1,629.32	\$ 1,716.00	\$ 1,716.00
<b>2</b> <u>Certificate of Occupancy Fee</u> (Ord. 626, Code of Ord. Sec.150.20)				
Single-family, Multi-family, Hotel and Motel (per unit)	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
Non-residential \$.01/sq. ft. or minimum of	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
<b>3</b> <u>Sewer Connection Fee</u> (Ord. 1888, amended 1852 and 968, Code of Ord. Sec.50.52)				
Fee for Single Family and Townhouse	\$ 3,044.42	\$ 3,887.52	\$ 3,206.38	\$ 4,094.33
Fee for Multi-Family (Per unit)	\$ 1,826.66	\$ 2,332.52	\$ 1,923.83	\$ 2,456.61
Fee for Non-residential	\$ 3,044.42	\$ 3,887.52	\$ 3,206.38	\$ 4,094.33
plus for fixture unit over 20-fixture units:	\$ 152.23	\$ 194.38	\$ 160.32	\$ 204.73
Fee for Hotel or Motel (Per Unit)	\$ 1,522.22	\$ 1,943.78	\$ 1,603.20	\$ 2,047.19
<b>4</b> <u>Fire Fee</u> (Ord. 892, Code of Ord. Sec. 150.30)				
Single-family detached dwelling and all multiple dwellings (per unit)	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
<b>All others, including Hotel and Motel</b> - \$0.10 per square foot				
<b>5</b> <u>Police Fee</u> (Ord. 892, Code of Ord. Sec. 150.30)				
Single-family detached dwelling and all multiple dwellings, (per unit)	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
<b>All others, including Hotel and Motel</b> - \$0.07 per square foot				
<b>6</b> <u>Interim Fire Protection Assessment *</u> (Ord. 1642 & Reso. 3882)				

**"Month CO'd In"**

Month CO'd In:	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
No. of Months	20	19	18	17	16	15	14	13	12	11	10	9
Res. Per Unit Fee	677.85	643.96	610.07	576.17	542.28	508.39	474.50	440.60	406.71	372.82	338.93	305.03

**"Square Footage"**

Billing Unit Type: Non-Dwelling	Commercial	Industrial/ Warehouse	Institutional
Rates per Sq. Ft.	0.6326	0.1196	0.5506

**FOR NON-RESIDENTIAL**

MULTIPLY THE NUMBER OF SQUARE FEET TIMES RATE TIMES THE NUMBER OF MONTHS AND DIVIDE BY TWELVE.

The fee would be for a **5,000 S.F. Warehouse CO'd In April:**

$$5,000 \times 0.1196 \times 17 / 12 = \mathbf{\$847.17}$$

- Note:
1. Any copies of the Ordinances mentioned can be obtained from the City Clerk's office.
  2. Flamingo Road is the dividing line between East and West.

\*If the property on which the Certificate of Occupancy will be issued is exempt from ad-valorem taxation, you may be exempt from the Interim Fire Protective Assessment. If you believe you are exempt, you must provide evidence confirming such to the City prior to issuance of the Certificate of Occupancy. A written determination from the City will be required in order to confirm the exemption.

**Water and sewerage maintenance  
Consumer Price Index:**

Apr-24	688.533
Apr-23	<u>653.740</u>
Change	34.793

**% Increase                    5.32%**

Series Id: CUUR0000SEHG01  
Not Seasonally Adjusted  
Area: U.S. city average  
Water and sewerage maintenance  
Base Period: 1982-84=100