

The Carl Shechter S.W. Focal Point Community Center



February 11th, 2023

February 12th, 2023

Name _____

Address: _____

City: _____ STATE _____ ZIP: _____

Phone number: _____ Cell number: _____

E-Mail address: (required) _____

PLEASE NOTE:

- ✓ All tables are assigned on a FIRST COME – FIRST SERVED basis!
- ✓ Annual contracts securing the same table are available. All fees must be paid in advance.
- ✓ Set up hours are Friday from 3:00 pm – 7:00 pm, Saturday from 7:00 am – 8:00 am, and Sunday from 8:00 am – 9:00 am. Security is not provided for this event.
- ✓ Show hours are Saturday, 8:00 am – 3:00 pm and Sunday, 9:00 am – 3:00 pm.
- ✓ Vendors are REQUIRED to honor their commitment for BOTH days during these hours.
- ✓ All fees must be paid in full for space to be assigned.
- ✓ Please note that payment must be made via check or money order made out to The City of Pembroke Pines. Cash will not be accepted.
- ✓ After unloading all merchandise, vendors must park behind the Center.

By signing below you are agreeing to ALL policies, rules & regulations in this application packet. Neither the City of Pembroke Pines, its representatives, officials, agents, nor employees shall be responsible for any injury, loss, or damage, from any cause whatsoever that may be suffered by Exhibitor or to Exhibitor's employees, agents, licensees, guests or property. Exhibitor agrees to hold harmless and indemnify Agency for any damage, loss, or injury, whatsoever, arising out or in any way connected with the acts, omissions, or negligence of Exhibitor or Exhibitor's employees or agents. As required by law, all vendors will collect all applicable sales tax and remit those tax receipts to the Florida Department of Taxation.

Make sure you read all rules and regulations carefully before signing.

VENDOR'S SIGNATURE: _____ **DATE:** _____

The Carl Shechter S.W. Focal Point Community Center

PRINT YOUR NAME: _____

Please check ONE BOX **ONLY**: Space #(s) _____ (not guaranteed)

\$80.00 per table-Rotunda

I am requesting _____ 8 ft. table(s) and _____ chairs.

\$70.00 per table-Main Hall, North or South Activities, Library or Hallway.

I am requesting _____ 8 ft. table(s) and _____ chairs.

\$50.00 per OUTSIDE TABLE - **You must bring your own table & chairs.**

Spaces under the overhang will be assigned first. **NO TENTS ALLOWED!**

I am requesting _____ space(s) outside.

Yearly Contract

If you choose to pay for all 4 (four) shows prior to the February Flea Market, you will be locked in for ALL 4 (four) 2023 shows (Feb 11 & 12, May 20 & 21, Aug 19, 20, Oct 28 & 29). You will be locked in for the same spaces for all 4 (four) shows. 2022 prices (\$70.00 Rotunda, \$60.00 in the remaining areas). Please check **ONLY** one box.

\$280.00 per table for both days - Rotunda.

\$240.00 per table for both days – Main Hall, South or North Activities, Library or Hallway.

Requested location & space number: _____

\$200.00 per space for both days – Outside

Requested location & space number: _____

The management of the City of Pembroke Pines Flea Market reserves the right to accept or reject applications and refuse booth space to any vendor in its sole discretion, for any reason without any liability therefore to the vendor or any third party.

PLEASE ATTACH YOUR PAYMENT AND RETURN WITH THIS FORM ASAP.

The Carl Shechter Southwest Focal Point Community Center

301 NW 103rd Avenue, Pembroke Pines, FL 33026 Phone: 954.450.6888 Fax: 954.743.1456

Vendor Rules and Regulations

- TABLES ARE ASSIGNED ON A FIRST COME, FIRST SERVED BASIS! Send your application and payment back ASAP to secure your table(s). Payment shall be made by check or money order made payable to "The City of Pembroke Pines".
- No merchandise inside the building before 3PM. You are not guaranteed the same table for every show unless you sign and pre-pay for an annual contract.
- You must unload your merchandise and immediately park your vehicle in the parking lot. Your vehicle will be towed at your expense if you do not comply.
- Clothes racks will be permitted to extend over the end of your table as long as your table is located against a wall. Tables that are against the wall are limited and are available on a first come first served basis.
- Please make sure that your table is manned at all times.
- Merchandise placed on the floor cannot block hallways and/or walkways. Wheelchairs and walkers must be able to fit with enough space as to not cause any trips or falls.
- Shelves and racks are NOT permitted on tables that are circling the lobby desk in the Rotunda area. Staff must be able to have an unobstructed view of the floor at all times.
- All fees are nonrefundable. Vendors are expected to be present both days during show hours. If you are a no show for one or both days, you will be suspended for two shows.
- You are not permitted to sell food (hot dog carts, etc.) or personal/business services. SIGNS OR CARDS PROMOTING PERSONAL AND/OR BUSINESS SERVICES ARE NOT ALLOWED.
- EXIT DOORS & FIRE EXTINGUISHERS and other fire equipment must be kept clear of obstructions at all times. Vendors may be asked to remove items or any electrical cords or lighting that are deemed unsafe.
- Abusive behavior toward fellow exhibitors, customers, or Pembroke Pines Flea Market staff, will not be tolerated for any reason. If you act in an unprofessional manner, you will be asked to leave without a refund and your name will be removed from our vendor's list for future shows. NO EXCEPTIONS!
- Exhibitors may be moved to another location at any time for the betterment of the show as management deems necessary.

The Carl Shechter Southwest Focal Point Community Center

301 NW 103rd Avenue, Pembroke Pines, FL 33026 Phone: 954.450.6888 Fax: 954.743.1456